



Project Management Unit

The Swajal Project

UTTARAKHAND RURAL WATER SUPPLY & SANITATION PROJECT
(Department of Drinking Water, Uttarakhand)
First Floor, The Institute of Engineers Building,
Saharanpur Road, Opposite ISBT, Dehradun - 248171

Phone: 0135-2643455,2643380

Fax: 0135-2643381

Web Site: <http://swajal.uk.gov.in>

E-mail: pmu_uttaranchal@rediffmail.com

Ref: 740 /P-1(XV)TC/2015

Date: 02 July, 2015

Hiring of Consultants

P.M.U. – URWSSP, (Swajal Project) IDA Credit No. 42320-IN is in requirement of one consultant for each post respectively (1) Monitoring & Evaluation Support Consultant (2) Technical Consultant, (3) Procurement Specialist and (4) Operations Manager for Strengthening of Project Management Unit (PMU) / State water and Sanitation Mission (SWSM). The remuneration will range between ₹ 40,000.00 – 1,00,000.00 per month depending upon present salary, experience and suitability of the candidate. Eligible candidates must submit their application to Director, Uttarakhand Rural Water Supply & Sanitation Project, Project Management Unit- Swajal First Floor, The Institution of Engineers Building, Opposite ISBT, Dehradun - 248171, Uttarakhand, Tel:91-0135-2643455, 2643380, Fax: 91-0135-2643381, latest by **22 July, 2015**. Other details regarding application form etc. are available in P.M.U/SWSM websites: <http://swajal.uk.gov.in> and <http://swsm.uk.gov.in>

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Director



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India

Uttarakhand Rural Water Supply & Sanitation Project
IDA Credit No. 42320-IN

Hiring of State level individual Consultants on short term basis

Uttarakhand Rural Water Supply & Sanitation Project (Swajal Project) is a registered society under Society Registration Act 1860 and working under the aegis of Drinking Water Department, Govt. of Uttarakhand. For Strengthening of Project Management Unit (PMU) / State water and Sanitation Mission (SWSM) services of certain individual consultants for the following assignments are required at the state level.

S. No	Name of Assignment & No	Qualification & Experience
1	Monitoring & Evaluation Support	<p>(i) Educational Qualifications: Master's degree in Management with Bachelor Degree in Engineering/Technology.</p> <p>(ii) Experience: Essential:</p> <ol style="list-style-type: none">Minimum 08 yrs. experience in Project Management, Monitoring and evaluation of Government funded Projects/EAP.Experience in designing tools and strategies for data collection, analysis and production of report;Expertise in analyzing data using statistical software;Knowledge and experience of government procedures.Knowledge and experience of World Bank/ ADB/ Externally aided projects/ Government of India funded Schemes.Knowledge and experience of having worked in Uttarakhand. (TOR) Attached
2	Technical Consultant	<p>(i) Educational Qualifications: Post Graduate Degree in Civil Engineering with specialization in Civil/Environmental Engineering or related fields.</p> <p>(ii) Experience:</p> <ul style="list-style-type: none">At least 10 years of relevant experience in designing, supervising, and/or implementing Single Village Water Supply Schemes and Multi Village Water Supply Schemes and sanitation schemesKnowledge and experience about design of schemes using latest softwares such as Water Gem, EPANET etc.Experience of working in Rural Water supply and Sanitation Sector with external agencies like World Bank/ADB/Government of India funded Schemes etc., is desirable

		<ul style="list-style-type: none"> • Experience of working in hilly regions and in Uttarakhand. • Strong communication skills in Hindi & English language and able to write reports in both languages. (TOR) Attached
3	Procurement Specialist	<p>(i) Educational Qualifications: Bachelor's Degree in Science/Commerce/Engineering</p> <p>(ii) Experience:</p> <ul style="list-style-type: none"> ✓ At least 05 years experience in procurement using World Bank or any multilateral funding agency procurement/selection guidelines. ✓ Considerable knowledge of purchasing methods and procedures; working knowledge of sources of supplies, price trends and grades or quality of materials and equipment. ✓ Knowledge and experience of government procedures. ✓ Knowledge and experience of having worked in Uttarakhand <p>Desirable:</p> <ul style="list-style-type: none"> ✓ Fluency in Hindi & English language. ✓ knowledge of computer skills are essential ✓ High integrity and accountability in all aspects of project procurement ✓ Readiness to travel extensively in rural areas. ✓ Experience in training, capacity building, system set-ups etc in procurement will be required. ✓ Ability to communicate effectively, orally and in writing. (TOR) Attached
4	Operations Manager	<p>(i) Educational Qualifications: Essential: The candidate must have a degree in Civil Engineering. Desirable: Master in Business Administration.</p> <p>(ii) Experience: At least 20 years working experience in operational management of water supply and sanitation sector.</p> <p>(iii) Skills:</p> <ul style="list-style-type: none"> • Candidate should possess Leadership Skills, Communication Skills and Motivational Skills instead of mentioning below highlighted bullets. • A demonstrated commitment to high professional ethical standards and a diverse workplace. • Commitment to social justice and the mission • Excellent communication skills both verbal and written. • Excellent project management, , Change Management and Time Management capabilities • Have good judgment and decision making skills. (TOR) Attached

Eligible consultants must submit their application to Director, Uttarakhand Rural Water Supply & Sanitation Project, Project Management Unit- Swajal, First Floor, The Institution of Engineers Building, Opposite ISBT, Dehradun - 248171, Uttarakhand, Tel:91-0135-2643455, 2643380, Fax: 91-0135-264338, latest by **22 July, 2015**. Other details regarding application form etc. are available in P.M.U/SWSM websites: <http://swajal.uk.gov.in> and <http://swsm.uk.gov.in>. Only those candidates, whose applications are found suitable as per the prescribed qualifications and experience shall only be called for interview, for which no TA/DA etc. shall be admissible. Detail Terms and conditions (ToR) is attached.

How to apply: The application should be neatly typed on paper with the following details.

(i) Name of Applicant **(ii)** Father's /Mother Name **(iii)** Date of birth **(iv)** Name of Home District **(v)** Permanent Address **(vi)** Correspondence Address **(vii)** Phone/Mobile No. **(viii)** Fax No. **(ix)** Email address (if any) **(x)** Educational qualification (High school and onwards) **(xi)** Professional Experience **(xii)** Name of two referees and their address and contact no. **(xiii)** Computer proficiency Certificate.

Such duly completed application form with copies of all certificates with two latest passport size photographs and two self-addressed non-stamped envelopes, should be submitted personally or by registered post by subscribing the words 'APPLICATION FOR THE ASSIGNMENT OF----- (Assignment Name) to the Director, Uttarakhand Rural Water Supply & Sanitation Project, Project Management Unit- Swajal First Floor, The Institution of Engineers Building, Opposite ISBT, Dehradun - 248171, Uttarakhand, latest by **22 July, 2015** till 5:00 PM.

Director

